

Title I, Part A 2021-2022 Parental and Family Engagement Plan

TORTUGA PRESERVE ELEMENTARY SCHOOL

I, Mrs. Jennifer Shonak, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

Parent Consultations

The school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Certifications

The school will inform/notify parents (in a timely manner) of each student attending a Title I school that they have the right to request information about their child's classroom teacher and, if applicable, the services provided by their paraprofessionals, as well as the paraprofessionals qualifications.

The school will notify parents when a child is taught for 4 or more consecutive weeks by a teacher who is non-state certified or state-certified but teaching out-of-field by providing a written notification to each parent in a timely manner. This notification should be timely and in letter form on school letterhead. Newsletters are not always timely and bring about providing information about a teacher's qualification for a specific classroom or grade that does not affect all parents. Notification may be disseminated via student backpack, U.S. mail, and meeting with parents.

School Parent and Family Engagement Policy

The school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurance 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Policy Involvement

The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

The school will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children.

The school will provide parents of participating children with:

- a timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, the parents may submit any parent comments on the plan when the school makes the plan available to the LEA.

Shared Responsibilities for High Student Academic Achievement

The school will jointly develop with parents for all children served under this part a **school-parent compact** that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall

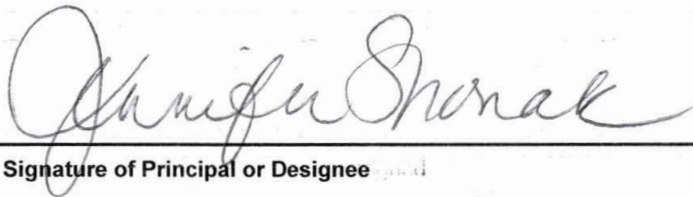
(1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time;

(2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- **parent-teacher conferences in elementary schools, at least annually**, during which the compact shall be discussed as it relates to the individual child's achievement;
- frequent reports to parents on their children's progress;
- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities;
- ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Accessibility

The LEA ensures in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.



Signature of Principal or Designee

4/8/2021

Date Signed

Parent and Family Engagement Plan

In support of strengthening student academic achievement, **Tortuga Preserve Elementary**, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement different specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Tortuga Preserve Elementary, agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

JOINTLY DEVELOPED/INVOLVEMENT OF PARENTS

Tortuga Preserve Elementary will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

<p>Tortuga Preserve Elementary will involve parents in an organized and timely manner concerning the planning, review and improvement of the Title I programs. All parents will be invited through the school newsletter, social media, School Messenger, Peachjar flyers, and personal phone calls to attend the SAC/Title I meetings.</p> <p>During a scheduled SAC meeting where all families are invited, the committee will hold an open discussion and will decide, with input from parents, how the 1% set aside for Parent Involvement will be used. Ideas and input from parents will be documented in the SAC Meeting Minutes. SAC meetings will be scheduled with 10 days advance notice. If voting needs to take place, meetings will be scheduled with 3 days advance notice. As needed, virtual meetings can take place per parent request.</p> <p>Documentation for all SAC and parent meetings to include flyers, agendas, handouts, minutes, and sign-in sheets will be maintained in the Title I Toolkit.</p> <p>Tortuga Preserve Elementary values the parent involvement and feedback that contributes to academic and behavioral success of its students. Tortuga Preserve Elementary will create a SAC Committee with a variety of representation of our student population including gender, ethnicity, teachers, administration, staff and community/business partners. Our PTA members will be recruited from our parents, teachers and community. PTA positions/office holders will be voted on at a PTA meeting at the end of SY 20-21 or beginning SY 21-22.</p> <p>Parents will be invited to be involved in a quarterly SAC and monthly PTA meetings through School Newsletter, website, flyers, electronic flyers on PeachJar, School Facebook Page, ClassDojo, School Messenger messages, marquee postings, parent letters and personal invitations. All parent communications will be provided in a parent friendly format and the language requested of the parent (Spanish, Haitian-Creole, etc.). The meetings will take place on designated days, at times which are convenient to parents. Tortuga Preserve Elementary will jointly develop, with parents and the SAC committee, a plan that describes how the 1% set aside for Parent Involvement will be used. An open discussion regarding the use of Title I funds, reserved for parent involvement at the school level, will take place and decisions regarding how the funds will be spent will be recommended. The Plan will be provided to parents in a format and language the parents can easily understand. The Plan will be reviewed and updated as needed, but not less than annually. All documentation of SAC and parent meetings including, agendas, handouts, meeting minutes and sign in sheets will be maintained in the Title I Toolkit.</p>

ANNUAL TITLE I MEETING

Tortuga Preserve Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the families’ requirements, the school parent and family engagement plan, the schoolwide plan (SIP).

The Annual Title I Meeting will be held in September. At this time the Title I Program, status on school performance, the Student-Parent Compact, and Parent Rights will be discussed. After reviewing this information with the parents there will be an opportunity to ask questions/make comments. Any comments will be noted and taken back to the SAC. Any SAC approved revisions will be published in the school newsletter. A Title I PowerPoint presentation will run in front lobby throughout the school day at various times throughout the first 2 weeks of school and at Open House.

Tortuga Preserve’s Administration, School Staff, Classroom Teachers, SAC and Parent Involvement will be responsible for holding the Annual Title I Meeting.

To evaluate the effectiveness of this activity we will use the Meeting Agenda, Sign-in Sheets, Flyers, Newsletters, Meeting Minutes, Parent Evaluation Forms, % of Compacts Returned and our Title I Power Point.

COMMUNICATIONS

Tortuga Preserve Elementary will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

One of Tortuga Preserve Elementary staff's main focus is to engage parents in becoming partners with the school to support student academic growth. Our Title I/SAC meeting will embody this process with a cohesive action plan for communicating, training and reflecting about our Title I programs as well as our professional development opportunities. Throughout the year there will be numerous activities and opportunities for parents to participate in the school community and be educated on the academic progress of their student and how they can better assist their child's academic progress. For parents that are unable to attend these activities information will be posted on the website, in the school newsletter, information sent home, emails and phone calls. Attendance sign in sheets, surveys, and meeting minutes will monitor the parental involvement participation and additional input.

Some methods that will be used to disseminate information will be:

- 1. Title I/SAC Meetings *5 per school year**
- 2. Curriculum Nights**
- 3. Science Night/Math Night/Parent Involvement Events**
- 4. Parent/Teacher Conferences**
- 5. Title I PowerPoint**
- 6. On-going communication through newsletters, website, progress reports, phone calls and emails**
- 7. Meetings designed to specifically discuss school academic progress plan (SIP)**
- 8. Annual IEP meetings**

In the event that Tortuga Preserve Elementary's Parent and Family Engagement Plan is not satisfactory to a parent of participating children, the school will submit the parent's comments on the plan to the Lee County School District Title I Office.

SCHOOL-PARENT COMPACT

Tortuga Preserve Elementary will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state’s high standards.

Tortuga Preserve Elementary will invite all families and school staff to a SAC meeting through School Newsletter, website, flyers, electronic flyers on PeachJar, School Facebook Page, ClassDojo, School Messenger messages, marquee postings, parent letters and personal invitations. During a SAC meeting we will jointly develop, with parents, families and the SAC committee, our school-parent compact that outlines how families, school staff, and students will share the responsibility for improved student academic achievement. This compact will outline how the school and families will build and develop a partnership to help children achieve the state’s high standards. The Plan will be provided to parents in a format and language the parents can easily understand. The Plan will be reviewed and updated as needed, but not less than annually. All documentation of SAC and parent meetings including, agendas, handouts, meeting minutes and sign in sheets will be maintained in the Title I Toolkit.

RESERVATION OF FUNDS

Tortuga Preserve Elementary will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Tortuga Preserve Elementary will invite all families and the SAC committee, to develop a plan that describes how the 1% set aside for Parent Involvement will be used. An open discussion regarding the use of Title I funds, reserved for parent involvement at the school level, will take place and decisions regarding how the funds will be spent will be recommended. The Plan will be provided to parents in a format and language the parents can easily understand. The Plan will be reviewed and updated as needed, but not less than annually. All documentation of SAC and parent meetings including, agendas, handouts, meeting minutes and sign in sheets will be maintained in the Title I Toolkit.

COORDINATION OF SERVICES

Tortuga Preserve Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

**Evaluation of the
2020-2021
Parental
Involvement
Activities**

1	Individuals with Disabilities Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of students' Individual Education Plan (IEP). ESE Parent Nights
2	ESOL/ELL (Title III)	All programs and activities will be available to all parents. All invitations, flyers, and Parent Link messages are translated into Spanish. Rosetta Stone will be made available to assist families.
Our Parent Resource Center is open and available to all families to have access to our Parent Portal, sign up for School Messenger, PeachJar and learn how to access these at home. We will have take home packets, flash cards, dictionaries and other resources for parents to take home and support their children's education. With the partnership of local businesses and our PTA, we will have other resources available to help parents such as a Uniform Closet, School Supplies, and referral to partner agencies as we deem appropriate.		

2020-2021 Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116)]. Include participation data on the Title I annual meeting.

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Virtual Open House	1	760	Meet the teacher. Provide information to parents on expectations.
2	Title 1 Annual Meeting/ Curriculum Night	1	31	Provide information to parents on the curriculum they will be learning this year and how parents can help their children be successful. Provide parents with information about the Title I Program, status on school performance, School-Parent Compact.

3	Parent Teacher Conferences	1	453	Provide current grades/data and goals to parents. Strategies for growth.
4	Science Night	1	160	Provide families with science activities and practice science skills.
6	Kindergarten Roundup	1	0	The event is planned for later this year.
7	Art Night	1	320	Provide the families an opportunity to bond with their children while building academic skills related to art.
8	Virtual Multicultural Night	1	0	This event is planned for the fourth quarter.
9		Total:	Total: 1724	

2020-2021 Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Professional Development on School Messenger	1	85	*On a consistent basis parents are aware of academic progress of their students
2	Professional Development on communication via student planners, report card comments and newsletter.	1	85	On a consistent basis parents are informed of pertinent information eg. grades, homework, behavior and school events.

3	Training for teachers on how to hold parent conferences	1	85	Increasing the effectiveness of teacher communication with parents and guiding them on supporting their children for academic success.
4	Training for teachers on Parent Teacher Conferences	1	85	Providing teachers with the resources and tolls to instruct students on how to implement their Student-Led Conference
5	Training for teachers on Volunteers	1	85	Providing teachers with information about the volunteer process and how they can use volunteers to support students in their academic success
		Total: 5	Total: 425	

2020-2021 Barriers Summary

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

#	Barrier (Including the specific subgroup)- Be specific	Steps you put in place to overcome barriers - Be specific
1	Transportation (Lack of)	Provide virtual option for all parent involvement activities.
2	Work/Time	Provide flexible dates and times for all parent activities/events. Provide enough notice for families. Virtual meetings as needed per parent request.
3	Language	Parent involvement specialist who is bilingual will translate. Provide translated handouts. Utilize Talk System to translate if needed.

Evidence-Based Interventions/Strategies

Evidence-based interventions are practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. The kind of evidence described in ESSA has generally been produced through formal studies and research. Under ESSA, there are four tiers, or levels, of evidence:

- Tier 1 –Strong Evidence:** supported by one or more well-designed and well-implemented randomized control experimental studies.
- Tier 2 –Moderate Evidence:** supported by one or more well-designed and well-implemented quasi-experimental studies.
- Tier 3 –Promising Evidence:** supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
- Tier 4 –Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a SEA, LEA, or outside research organization to determine their effectiveness.

NEW 2021-2022 Parental Involvement Activities

2021-2022 Building Capacity Activities

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116)].

Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement;

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier (see previous page)	Cost Associated with Activity
1	Virtual Open House/Meet Your Teacher (1-5 ALL and K Home Connect)	Administration/ Teachers	Provide information to parents about school expectations and how they can support their children at home.	August		\$700
2	Kindergarten Face to Face In-Person Open House	Administration/ Teachers	Provide information to parents about Kindergarten expectations and how they can prepare their child for Kindergarten at TPE.	August		\$200
3	Virtual Title I Annual Meeting/ SAC / Curriculum Night	Administration/ Teachers/ Parent Involvement Specialist	Information about the Title I program, status on school performance, the School-Parent Compact, and Parent Rights will be discussed through a Zoom meeting. After reviewing this information with the parents there will be an opportunity to ask questions/make comments. Provide information to parents on curriculum expectations and how parents could better help their children at home.	September		

4	Virtual Math Night	Administration/ Teachers	To teach families Math strategies that students have been taught throughout the year, so that additional support can be given at home. Families and teachers will meet through Zoom and breakout rooms will be set up based on different games prepared to practice a variety of math skills.	December	Tier 1 https://www.familymathnight.com/blog/?p=4617 http://citeseerx.ist.psu.edu/viewdoc/download?doi=10.1.1.1010.7832&rep=rep1&type=pdf	\$150
5	Virtual Science Night	Administration/ Teachers	Provide hands-on experiences that parents and their children can do at home. We will set up a Zoom meeting with different breakout rooms that will be presenting a variety of science experiments such as Slime making, Invisible Ink, Elephant Toothpaste, etc. Families will be able to select their project ahead of time and will be provided a STEM Kit to participate in the virtual workshop. Through this event students will be able to apply science concepts, engage in real-world experiments, enhance their critical thinking skills and bond with their parents.	January	Tier 2 https://tomorrow.org/programs/legacy/csnews_guides.html https://www.ncbi.nlm.nih.gov/pmc/articles/PMC7036285/	\$300
6	Virtual Parent/Teacher Conferences	Administration/ Teachers	Research based tips for increasing parent involvement and improving student achievement/ To educate parents on what the students are achieving academically, as well as to inform parents of student academic needs.	First and Third Quarter		\$50
7	Virtual Family Art Night	Parent Involvement Specialist/Art Teacher	Provide families a platform to bond and spend valuable time with their children through a virtual paint night, where they can follow step by step	March	Tier 1 Flory, Ashley. "Exploring the Benefits of Art in	\$500

			instructions to creating an art piece. Students will benefit by strengthening their fine motor skills, improving their hand-eye coordination, increasing their self-confidence and enhancing their creative skills.		Elementary Education." (2005). https://dev.csustan.edu/sites/default/files/honors/documents/journals/elements/Flory.pdf	
8	Virtual Multicultural Fair	Administration/ Parent Involvement / ESOL Coordinator and Paraprofessionals	To promote inclusion and provide students and their families an opportunity to learn about our school's cultural diversity and learn about our ESOL services and Migrant Program.	April	Tier 2 https://www.familymaghnight.com/blog/?p=4617 http://citeseerx.ist.psu.edu/viewdoc/download?doi=10.1.1.1010.7832&rep=rep1&type=pdf	Sponsored by a Grant from a Community Business Partner
9	Virtual FSA Parent Night	Administration/ Teachers	Provide information to parents on curriculum expectations and how parents could better help their children. Parents will create games and resources to use at home. 3 rd Grade Parents informed of FSA Expectations.	April	Tier 1 (Parent involvement in student achievement) https://pdfs.semanticscholar.org/c207/136cef677d9cc9892218110559f76fb78fa1.pdf https://usm.maine.edu/sites/default/files/cepare/Effective_Strategies_for_Engaging_Parents_in_students_Learning_to_Support_Achievement.pdf	\$100

2021-2022 Staff Training Activities

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier
1	Technology Training: SchoolMessenger; Focus (report card comments); Castle; Oncourse, Focus Gradebook; PeopleSoft; SIOP Model and ESOL Strategies, Developing Teacher Websites. Student Planner comments; training to enable teachers to communicate effectively with parents on specific student achievement including FSA, assessments and assessments	Tech Specialist; Administration	Improve the quality of communication to assist in the student academic achievement	Ongoing	
2	Student Planner comments; training to enable teachers to communicate effectively with parents on specific student achievement including FSA, assessments	TL/Coaches, Administration	Improve the quality of communication to assist in the student academic achievement	Once Per Year	
3	Training for teachers on Parent/Teacher Conferences	Administration/TL/Coaches	Providing teachers with the resources and tools to instruct students on leading a student led conference	Once Per Year	
4	Training of staff to effectively use volunteers	Parent/Volunteer Coordinator, Administration	Improve the quality of volunteer use in the classroom to assist with student achievement	Once Per Year	
5	Parent Involvement newsletter articles	Parent/Volunteer Coordinator, Webmaster, Newsletter Editor, Administration	Research – based strategies for parent involvement providing knowledge and resources for staff members to assist parents in knowing how they can help their children	Ongoing	
6	Staff Workshops: *Title I requirements and the Teacher's Role *What are barriers for parents?	Administration, Volunteer Coordinator, Teachers	Research – based strategies for parent involvement providing knowledge and resources for staff members to effectively involve parents	Once Per Year	